

OQ

Site addresses and information for Customer Pickup (CPU)



Kinder Morgan - Philadelphia

3300 N. Delaware Ave
Philadelphia, PA 19134

Loading Hours: Mon – Fri **8:00 h – 17:00 h**
Office Hours: Mon – Fri **8:00 h – 17:00 h**

Phila Cust Serv Dept PhilaCustServDept@kindermorgan.com

Scheduling Requirements

Loading Hours:

0800 – 1700

First come first serve

Carrier MUST provide exact OQ order number when picking up the material. If an OQ order number has suffix (e.g. XXXXXX-10), please make sure the suffix is included

Requirements for Drivers

Fire retardant Clothing Required:

- Hard Hat, Chemical gloves, Goggles, Safety Shoes & Long pants

Prohibited:

- No cell phones or wireless devices, No shorts, No Smoking, No jewelry

Preloading:

- All compartment (s) contain sufficient outage to receive specified product amounts
- Ensure trailer is equipped with proper gaskets compatible with product to be loaded
- Engine must be turn-off. All electrical devices located inside truck (this include cell phones, pagers and wireless devices)
- All outlet valves must be closed and secure with caps
- Apply all placards and tags (if applicable)
- Driver must have copy of cleaning cert
- Trailer must be clean, dry and odor free.
- Driver must have a valid TWIC card.
- Strapping chart is required
- Carrier information must be provide prior to arrival. If the carrier is not in KM system, carrier has to provide HM232 Compliance letter statement along with FEIN number (for hazmat carriers) or FEIN number (for non-hazmat carriers)
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- Drivers are required to secure all openings used in the loading product once the loading process is complete. If applicable, security seals are to be applied to all openings once securely closed.
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Post loading: Drivers will properly secure the dome, valves, openings and visually leak check the entire cargo tank.

In addition, any loaded trailers entering our facility need to be properly secured prior to entering the terminal to prevent leaks / spills from occurring.